

Department of Government

Description of Plan

- A. Organizational changes (examples of subjects to be addressed).
1. Programs or activities which can be reduced or eliminated.
  2. Organizational units for which the staffing pattern can be changed.
  3. Evaluation of each position that becomes vacant to determine whether it could be eliminated or restructured at a lower grade.
  4. Positions to be eliminated through increased productivity.
  5. Plans for increasing number of positions at grades below the present average grade.
- B. Implementation <sup>1/</sup> (examples of actions that might be taken).
1. Restrictions on the filling of vacancies.
  2. Fill vacated positions by interagency transfers rather than new hires.
  3. Staff new or expanding activities so as to reduce agency-wide average grade.
  4. Identify employees who would qualify for involuntary retirement if positions were abolished.
  5. Lower entry levels for selected occupations.

1/ Indicate which actions have already been put into effect.

Name and phone number of responsible officer to whom questions should be addressed.